

President

Gateway Arch East Music Teachers Association

Submitted May 10, 2022 by Deborah Meier

President:

- Preside over executive board meetings and general business meetings while keeping members and discussions on task.
- Coordinate activities and appoint individuals to committees.
- Encourage the participation of all members in organizational activities and objectives.
- Keep members informed of ISMTA business.
- Before elections are to be held, the President shall appoint a nominating committee of 3 members.
- Notify all active members of the slate one month in advance of elections.
- Prepare an agenda for the End-of-Year meeting held in May and distribute to the executive board.
- Retiring President is to serve as Parliamentarian.
- Coordinate an executive board meeting to be held after the May meeting to plan for the coming year, and hold additional executive board meetings when deemed necessary by the President or any two other officers.
- Attend the State Conference and serve on the Advisory Council along with reporting to the ISMTA Local Association Chair and ISMTA Membership Chair. Follow the "Local Association President Guidelines," (attached).